

MEMORANDUM FOR: D/OCO

Action: I think this is something
is involved in. I'll send a copy to
Dick Lehman for his info.

C/NFAC/AS

FYI: NIO/W

DHS Review Completed.

Room 5240
FPA 10/30
9 Apr.

Date 4 Apr 79

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UNCLASSIFIED

CONFIDENTIAL

SECRET

EXECUTIVE SECRETARIAT (O/DCI)

Routing Slip

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Remarks:

for appropriate action

D/ Executive Secretary
 4/3/79
 Date



General Services Administration
Federal Preparedness Agency

Washington, DC 20405

Autative Registry

79-6888

APR 2 1979

NFAC # 1704-79.....

Admiral Stansfield Turner, USN
Director
Central Intelligence Agency
Washington, DC 20505

Dear Admiral Turner:

On January 26, 1979, the President directed that I undertake a major review of Federal Preparedness Agency programs and make recommendations for appropriate improvements and changes (enclosure A).

We are now at a point in the review process where we will need your support and the assistance of your staff in evaluating the efficacy of selected elements of the Continuity of Government (COG) Program.

As a first step in this process, we are planning a 24-hour exercise during the period May 30-31, 1979. This exercise will require the manning of your alternate emergency operating facility in the National ARC by a portion of your regularly assigned emergency cadre. Through detailed planning, in conjunction with your emergency preparedness staff, we expect to develop an exercise plan which, for the first time since the 1950's, will provide us an opportunity to assess the adequacy and capabilities of these elements of our COG Program. No doubt the exercise will reveal weaknesses and shortcomings. The program review effort will be strengthened, however, if our recommendations for improvements and changes are based on actual experience rather than theory.

To assist us in planning this step in our review process, the assignment of an exercise coordinator for your Agency will be necessary. The name of your designee may be telephoned to Mr. W. D. Baird (566-0394) of my staff. We plan to call for our first planning meeting for this exercise on April 9, 1979.

Your continued support in our preparedness efforts is appreciated.

Sincerely,

JOSEPH A. MITCHELL
Director

Enclosure

WHEN THE ATTACHMENTS ARE
REMOVED THIS TRANSMITTAL
LETTER BECOMES unclassified